



SRI SARADHA COLLEGE FOR WOMEN

Affiliated to Bharathidasan University, Tiruchirapalli
SRI SARADHA NAGAR, NH-45, SIRUVACHUR, PERAMBALUR - 621 113

Ref: SSCW/IQAC/07

03.07.2021

CIRCULAR

A meeting with all the member of the IQAC is on 10.07.2021 (Saturday) at 10.30 am in the New Block (Seminar Hall). We request the following IQAC representatives to be present in the meeting.

IQAC Representatives		
S.NO	NAME	DESIGNATION
1	Dr. M. Subalakshmi	Chairperson
2	Ms. P. Kokila	Assistant Professor & HOD / Tamil
3	Dr. A.Surya	Assistant Professor & HOD / CS
4	Ms. P.Kanagambal	Assistant Professor & HOD / Chemistry
5	Ms. K. Kavitha	Assistant Professor & HOD / Mathematics
6	Mrs. Meena Mahadevan Assistant Professor Department of English Aiman College of Arts and Science for Women Trichy	Academic Expert
7	Dr. M. Balasubramanian Assistant Professor & Research Advisor Department of Commerce Jamal Mohamed College (Autonomous), Trichy	Academic Expert
8	Green Soft (Trichy)	Industry Expert
9	Mr. N. Saravanan Founder & CEO Youth Point (Karur)	Industry Expert
10	Mr. Boopathi Rotary Club NGO (Perambalur)	Member from Local Society
11	Dr. P. Pushpa B.Sc. (IT)	Alumni
12	Ms. M. Gowri B.A (English)	Alumni
13	Ms. R. Kalaiyarasi	Student
14	Mr. S.Soundarrajan	Parent
15	Ms. M. Rameshwari	Assistant Professor & HOD / English IQAC Co-ordinator.

H. Suresh
IQAC Co-ordinator



M. Subalakshmi
Principal
Dr. M. SUBALAKSHMI
PRINCIPAL,
SRI SARADHA COLLEGE FOR WOMEN
SRI SARADHA NAGAR, SIRUVACHUR,
PERAMBALUR - 621 113.



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IQAC COMPOSITION MEETING 2021 – 2022

AGENDA

Meeting: 7

Date: 10.07.2021

Time: 10.30 am

Venue: New Block (Seminar Hall)

- Review of Previous meetings
- Review of Academic Calendar 2021 – 2022 ODD Semester
- Admission of the year 2021 -2022
- Faculty activities and achievements
- Students Induction programme
- Conduct online webinar
- Department Events and Programs
- Innovation in Teaching and Learning process
- Training and Placement Activities
- Publish Journals and patents publication
- Administrative and Academic Audit





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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

The Internal Quality Assurance Cell meeting for the academic year 2021 – 2022 (ODD SEMESTER) was held on 10.07.2021 at 10.30 a.m. in the New Block Seminar Hall with the following points discussed.

The Principal welcomed the members of IQAC and faculty members for the seventh meeting. The Principal welcomed the IQAC Coordinator, Hod's, Academic Expert, Industry Expert and all the other members.

The Committee members discussed about:

Review of Previous meetings: The Chairperson reviewed the Institution Academic Calendar for 2021 – 2021 Odd Semester and suggested directions to incorporate the skill based technical programs as per the academic calendar for all department.

Review of Academic Calendar 2021 – 2022 ODD Semester: According to the Institution's Academic Calendar for the year 2021 – 2022 Odd Semester, skill – based technical programmes will be incorporated as scheduled.

Faculty achievements and activities: The committee insisted all the faculties to participate effectively in the research activities and publications and also to focus on the certificate courses in their respective disciplines.

Student's Induction Programme: The Principal suggested all the Head of the Department to conduct induction programme to the students.

Conduct online webinar: Principal suggested all the faculty members to conduct online Webinar programs.

Department Events and Programs: The Committee instructed all the Hod's to plan for Internship, field trip and all the other activities to promote the students' education.

Innovation in Teaching and Learning process: The committee has instructed all teachers to follow new teaching methodologist to deliver courses for students to improve their learning capabilities and interest.





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Training and Placement Activities: The Committee has planned to organize more number of on campus placement drive by bringing in more reputed organizations.

Publish Journals and patent publication: All the faculty members are advised to concentrate more to publish in the reputed journals and asked to attend the national and international conferences.

Academic Audit: Chairperson informed IQAC coordinator about the academic audit.



INTERNAL QUALITY ASSURANCE CELL

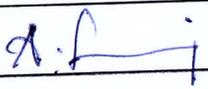
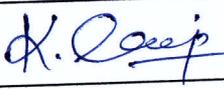
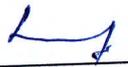
MINUTES OF MEETING

Date: 10.07.2021

Time: 10.30 am

Venue: New Block (Seminar hall)

Member Present for the meeting:

S.NO	MEMBERS	DESIGNATION	POSITION IN IQAC	SIGNATURE
1	Dr. M. Subalakshmi	Principal	Chairperson	
2	Ms. P. Kokila	Assistant Professor & HOD / Tamil	Internal Member	
3	Dr. A.Surya	Assistant Professor & HOD / CS	Internal Member	
4	Ms. P.Kanagambal	Assistant Professor & HOD / Chemistry	Internal Member	
5	Ms. K. Kavitha	Assistant Professor & HOD / Mathematics	Internal Member	
6	Mrs. Meena Mahadevan Assistant Professor Department of English Aiman College of Arts and Science for Women Trichy.	Academic Expert	External Member	
7	Dr. M. Balasubramanian Assistant Professor & Research Advisor Department of Commerce Jamal Mohamed College (Autonomous), Trichy	Academic Expert	External Member	
8	Green Soft (Trichy)	Industry Expert	External Member	





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9	Mr. N. Saravanan Founder & CEO Youth Point	Industry Expert	External Member	<i>N. Saravanan</i>
10	Mr. Boopathi Rotary Club NGO (Perambalur)	Member from Local Society	External Member	<i>Boopathi</i>
11	Dr. P. Pushpa B.Sc. (IT)	Alumni	External Member	<i>P. Pushpa</i>
12	Ms. M. Gowri B.A (English)	Alumni	External Member	<i>M. Gowri</i>
13	Ms. R. Kalaiyarasi	Student	Internal Member	<i>R. Kalaiyarasi</i>
14	Mr. S.Soundarrajan	Parent	External Member	<i>S. Soundarrajan</i>
15	Ms. M. Rameshwari	Assistant Professor & HOD / English	IQAC Co- ordinator	<i>M. Rameshwari</i>



ACTION TAKEN REPORT

Action taken report on the decision taken during the IQAC meeting held on 10.07.2021 is as follows:

Point Discussed	Decision Taken
Academic Calendar	As per the academic calendar, odd semester examinations, and the skill development programmes were conducted smoothly.
Faculty achievements and activities	Faculties from all the department participated effectively in the Faculty Development Programme.
Induction programme will be scheduled for first year students	Induction programme organized for first year students. Outcome based education explained during this Induction programme
Students offline class	Conduct offline classes for the students through College
Innovation in Teaching and Learning	Faculties approached students with new techniques while taking classes to improve students' learning capacities.
Training and Placement	Placement drives were done effecting by collaborating with reputed organizations
Webinar	Conduct online webinar to the students and staffs
Academic and administrative audit	All the required documents were maintained by the stake holders for the auditing.


IQAC Co - ordinator




Principal
Dr. M. SUBALAKSHMI
PRINCIPAL,
SRI SARADHA COLLEGE FOR WOMEN
SRI SARADHA NAGAR, SIRUVACHUR,
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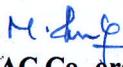
Ref: SSCW/IQAC/08

03.01.2022

CIRCULAR

A meeting with all the member of the IQAC is on 08.01.2022 (Saturday) at 10.30 am in the New-Block (Seminar Hall). We request the following IQAC representatives to be present in the meeting.

IQAC's Representatives		
S.NO	NAME	DESIGNATION
1	Dr. M. Subalakshmi	Chairperson
2	Ms. P. Kokila	Assistant Professor & HOD / Tamil
3	Dr. A.Surya	Assistant Professor & HOD / CS
4	Ms. P.Kanagambal	Assistant Professor & HOD / Chemistry
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IQAC Co-ordinator




Principal
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IQAC COMPOSITION MEETING 2021 – 2022

AGENDA

Meeting: 8

Date: 08.01.2022

Time: 10.30 am

Venue: New Block (Seminar Hall)

- Review of previous meetings
- Internal assessment test question paper setting
- Faculty achievements and activities
- Faculty Orientation Programme
- Value added courses
- Class Committee meetings
- Innovation in Teaching and Learning
- Placement and Training Cells
- Project work (final year) students



INTERNAL QUALITY ASSURANCE CELL

MINUTES OF MEETING

The Internal Quality Assurance Cell meeting for the academic year 2021 – 2022 (EVEN SEMESTER) was held on 08.01.2022 at 10.30 a.m. in the New Block (Seminar Hall) with the following points discussed.

The Principal welcomed the members of IQAC and faculty members for the eighth meeting. The Principal welcomed the IQAC Coordinator, Hod's, Academic Expert, Industry Expert and all the other members.

The Committee members discussed about:

Discussion about Previous meetings: IQAC Coordinator presented the action taken report of the previous meeting. The committee appreciated the efforts of the institution in achieving the targets.

Internal Assessment test question paper settings: The committee insisted all the HODs to conduct internal assessment test for the students.

Faculty achievements and activities: The committee insisted all the faculties to participate effectively in the research activities and publications and also to focus on the certificate courses in their respective disciplines.

Faculty Orientation Programme: The committee has to decide to organize the faculty orientation program

Value Added Courses: The Committee has urged the Hod's to focus more on Certificate and add on courses in their respective disciplines.

Class Committee meetings: The committee insisted on holding a class committee meeting for students in accordance with university norms in order to obtain feedback for future improvements.

Innovation in Teaching and Learning: The committee instructed the faculty members to adopt innovative techniques in teaching to improve the quality in education.

Training and Placement: The Committee has planned to organize more number of On campus placement drive by bringing in more reputed organizations.

Project work: The committee instructed the HOD's to encourage their department students to complete innovative project work.



INTERNAL QUALITY ASSURANCE CELL

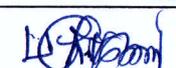
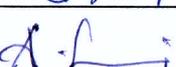
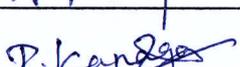
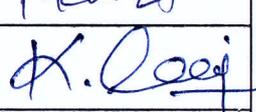
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Venue: New Block (Seminar Hall)

Member Present for the meeting:

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ACTION TAKEN REPORT

Action taken report on the decision taken during the IQAC meeting held on 08.01.2022 is as follows:

Point Discussed	Decision Taken
The committee members insisted on conducting Assessment Test/Exams for all departments as per the academic calendar.	Assessment Test / Exams were conducted for all departments as per the academic calendar, and corrective measures were taken for failing students after analyzing the results.
Faculty achievements and activities	Faculties from all the department participated effectively in the faculty development programme.
Faculty Orientation Programme	Orientation programme was conducted to newly appointed faculties
The Committee insisted on organizing a class committee meeting for students, following university norms to gather feedback for future information	A class committee meeting was organized following university norms, and principal gathered and examined feedback from all departments.
Innovation in Teaching and Learning	Faculties approached students with new techniques while taking classes to improve students' learning capacities.
Value Added course	Conduct Value Added course to the second and final year students
Training and Placement	Placement drives were done effecting by collaborating with reputed organizations
Project work	Completion of innovative project work for final year students.


IQAC Co - ordinator


Principal



Dr. M. SUBALAKSHMI
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